

OLD HURST PARISH COUNCIL

Notice of meeting: Annual Meeting of the Parish Council

Time: 7.30pm.

Date: Wednesday 20th May 2020.

Venue: Zoom remote online meeting. (Joining instructions below)

All members of the council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

COVID – 19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020, S78.

The legislation permits the holding of remote meetings and Local Councils can decide the method used to facilitate the meetings.

Instructions for joining the Zoom meeting:

<https://us04web.zoom.us/j/5457109539?pwd=bj10aEp5bDRweWdsbDFVSk1PUG9hdz09>

Meeting ID: 545 710 9539

Password 4x13uq

Public participation.

To allow up to 10 minutes for any members of the public to address the meeting in relation to the business to be transacted at that meeting.

Agenda:

1. Apologies for absence.
2. Election of Chairman & Vice-Chairman.
3. To receive declarations of interest.
 - a) Councillors to declare any “Disclosable Pecuniary Interests” in any items on the agenda.
 - b) Councillors to declare any “Other Interests” in any items on the agenda.
4. To review Standing Orders.
5. To review Financial regulations.
6. To review the Parish Council’s insurance arrangements.
7. To approve the minutes of the previous meeting held on 15th January 2020 and to ratify interim decisions made by email due to the COVID – 19 lockdown.
8. Matters arising from the minutes:
 - a) Roads and footpaths.
 - b) Speedwatch.
 - c) Wheatsheaf Crossroads.
9. To discuss and agree any suggestions for applications to the Local Highways Improvement Scheme.
10. Covid 19 update by the Clerk.
11. Finance.
 - a) Result of the internal audit.
 - b) To approve and sign the accounts for year ending 31st March 2020.
 - c) To complete and sign the Certificate of Exemption and the Annual Governance Statement and Accounting Statement on the Annual Return for 2019/20.

- d) Payment of outstanding debts.
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| Mrs. L Sawyer, reimbursement for purchase of bulbs. | £20.23 |
| Mrs. D. Benham, wages & expenses of Parish Clerk for January. | £189.45 |
| K & M Lighting Services Ltd., quarterly street lighting maintenance. | £25.64 |
| Mrs. D. Benham, wages & expenses of Parish Clerk for February. | £231.46 |
| SR Howell & Co., payroll provision 1/10/19 – 31/3/20 | £60.00 |
| CCC., Parish Council contribution to Church Street LHI Scheme. | £237.14 |
| St. Peters Church, donation for use of church for Parish Council meetings. | £50.00 |
| Mrs. D. Benham, wages & expenses of Parish Clerk for March. | £293.05 |
| CAPALC, annual affiliation fees and Data Protection Officer Scheme. | £240.66 |
| Mr. A. Abbs, grass verge cutting, 1 st instalment. | £150.00 |
| E.ON, annual electricity for Parish Council owned street lights. | £454.43 |
| Mrs. D. Benham, wages of Parish Clerk for April. | £185.85 |
| Mr. A. Abbs, grass verge cutting, 2 nd instalment. | £150.00 |
| K & M Lighting Services Ltd., quarterly street lighting maintenance. | £25.64 |
- e) Current position.
- f) Renewal of street lighting maintenance contract.
- g) Annual Risk Assessment.

12. Planning.

- a) New applications.
- 20/00357/TREE – Tree works, Oak Trees, Warboys Road, Old Hurst, PE28 3AA
 - 20/00561/FUL – Retrospective application for ramp access to Crocodile House for the use of the general public. Church Farm, Church St., Old Hurst, PE28 3AF.
 - 20/00679/FUL – Proposed change of use from agricultural use to café. (Class A3). Church Farm, Church Street, Old Hurst, PE28 3AF.
- b) Update on previous applications.

13. Police matters.

14. Correspondence.

15. Reports from councillors.

16. Date of the next meeting.

Mrs D. Benham
 Parish Clerk - 01487 773177
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 13th May 2020