

OLD HURST PARISH COUNCIL

Minutes of the meeting of Old Hurst Parish Council
held in The Church of St. Peter on Wednesday 16th November 2016.

Councillors present: Mrs. C. Bussetil, Mrs. J. Mackenzie, Mrs. J. Pearce, Mrs. L. Sawyer (Chairman) & Mrs. E. Taylor.

Also present: Mrs. D. Benham (Clerk).

1. **Apologies for absence:** District Cllr. G. Bull (attending another meeting), County Cllr. S. Criswell (attending another meeting) & Cllr. M. Fox (work commitment).

2. **Declarations of interest:** None declared.

3. **Minutes of the previous meeting held on 21st September 2016:** Unanimously approved and signed by the Chairman.

4. **Matters arising from the minutes:**

a) Roads and footpaths – The Clerk had sent a request to Highways asking if warning signage could be supplied at the bend by the Stag & Hounds. The Clerk had made a request to Highways to trim back the tree on Church Street that is starting to obscure a street light.

b) Speedwatch – No report available as members of Speedwatch were attending an update meeting.

c) Update on the proposed bus shelter – Cllr. Sawyer and the Clerk had met with Jo Challis from Highways on 12th October. Jo Challis had no objections to the proposed bus shelter or the location, but it will need to be installed by a contractor qualified to work in the highway. Ms. Challis had supplied a list of qualified contractors and the Clerk has arranged to meet with Kevin Page on site tomorrow in order to get a quotation. Once all of the costs are known and agreed by the Parish Council, a consultation will be carried out with close neighbours of the site.

5. **Grass cutting:** CCC have advised that they will pay Old Hurst Parish Council a grant of £871.36 to take on the cutting of their grass verges, which CCC currently cut only three times a year. The Clerk had obtained a quote from Four Seasons, who will cut the grass 6 times a year for £900. Cllr. Pearce proposed that Old Hurst Parish Council accept the grant from CCC and accept the quote from Four Seasons for 2017. Seconded by Cllr. Mackenzie and unanimously approved.

6. **Finance.**

a) Payment of outstanding debts.

Cllr. Taylor proposed retrospective approval of payment of items (1) to (6) and approval of payment of item (7). Seconded by Cllr. Bussetil and unanimously agreed.

(1) Cq. No. 000487 - £127.39, Mrs. D. Benham, wages & expenses for September.

(2) Cq. No. 000488 - £23.20, HMRC, PAYE/NI for September.

(3) Cq. No. 000489 - £216.69, Business Services at CAS Ltd., Parish Council insurance.

(4) Cq. No. 000490 - £137.38, Mrs. D. Benham, wages & expenses for October.

(5) Cq. No. 000491 - £23.40, HMRC, PAYE/NI for October.

(6) Cq. No. 000492 - £60.00, SR Howell & Co., payroll services 1/4/16 – 30/9/16.

(7) Cq. No. 000493 - £69.13, K & M Lighting Services Ltd, quarterly street lighting maintenance.

- b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor.
- c) Bank signatories – Cllr. Sawyer had obtained the necessary form to add Cllr. Pearce as a signatory. Cllr. Sawyer and Cllr. Pearce had signed the form. Clerk to pass to Cllr. Bull to sign and forward to Lloyds Bank.
- d) Budget and Precept for 2017/18.

The Clerk provided councillors with details of expenditure still to come in the current financial year, predicted reserves at 31/3/17 and a draft budget for 2017-18. Cllr. Taylor proposed that Old Hurst Parish Council set a budget of £5250 and request a precept of £5250. Seconded by Cllr. Bussetil and unanimously agreed.

7. **Police matters:** The police crime report for August showed 1 reported crime. The police crime report for September showed no reported crimes. Cllr. Sawyer had been in contact with Luminus regarding a car parked outside one of their properties in Wellington Close that is full of tyres. Luminus have forwarded the information to HDC and the Police.

8. **Correspondence.**

Forwarded to councillors:

- a) Housing and Economic Land Availability Assessment: Additional Sites Consultation.
- b) Police and Crime Plan survey.
- c) Cambridgeshire Parish Council Conference 2016 – Burgess Hall 18th November – Cllr. Sawyer and the Clerk to attend.
- d) Winter gritting routes – A141 exit towards Woodhurst will no longer be included in the primary gritting routes but may be gritted in extended periods of low temperature.
- e) All out elections from 2018 – Old Hurst’s last Parish Council election was in May 2016 but another election will be held in May 2018 to bring it in line with District and County elections.
- f) CAPALC AGM 15th December 2016 at Histon & Impington Recreation Ground Pavilion.
- g) Consultation on a Corporate Energy Strategy for CCC.
- h) Consultation on the Enforcement Plan for planning, minerals and waste.
- i) Hinchingsbrooke merger event – 7th November 2016.
- j) Draft SPD: Huntingdonshire Design Guide 2016.
- k) Electoral Review of Huntingdonshire, Final Recommendations.
- l) Ouse Washes public drop-in events.

9. **Reports from Councillors.**

Cllr. Bussetil advised that she would be organising a clean-up of the red phone box. Councillors agreed that it would require repainting next year. Clerk to contact Highways regarding a tree that is overhanging the road, near to the bus stop opposite the noticeboard.

10. **Date of the next meeting:** Wednesday 18th January 2017, starting at 7.30pm in the Church of St. Peter, Old Hurst.

Signed.....

Date.....